



**Cynthia Paes**  
**Registrar of Voters**

## **Language Accessibility Advisory Committee**

Thank you for your interest in the Language Accessibility Advisory Committee (LAAC). To apply for appointment to the committee, please complete the following application.

Applications may be submitted via email to [ROVmail@sdcounty.ca.gov](mailto:ROVmail@sdcounty.ca.gov). You may also mail your application to 5600 Overland Ave., San Diego, CA 92123.

### **Position Description**

The Language Accessibility Advisory Committee (LAAC) is an advisory committee to the county elections office.

LAAC members serve at the discretion of the County Registrar. The mission of the LAAC is to advise and assist the County Registrar with implementation of federal and state laws relating to access to the electoral process by voters with limited-English proficiency, ensuring all persons who vote can understand the voting process. San Diego County is required to provide language assistance in accordance with state and federal law for the following covered languages: Chinese, Filipino, Spanish, Vietnamese, Arabic, Japanese, Korean, and Laotian. Also covered is Native American outreach and voter education program. The LAAC provides recommendations identifying and prioritizing activities, programs, and policies to ensure every voter has equal access to the official ballot and election materials.

LAAC members will be expected to attend quarterly meetings at the county elections office or virtually, as needed, and conduct duties in a nonpartisan fashion. This is a volunteer committee. There is no stipend or reimbursement for participating in the LAAC.

### **Desired Qualifications**

1. Demonstrated experience providing language assistance or working on improving language access.
2. Experience working or volunteering in ethnically diverse and language diverse communities.
3. Experience in voting rights, voter outreach, voter education, and/or voter engagement.
4. Experience in community relations, development and/or advocacy.
5. Knowledge of the use of plain language.
6. Experience as a poll worker and election administration.
7. Ability to attend quarterly meetings.
8. Willingness to serve at least two years.

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**Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Employer:** \_\_\_\_\_ **Job Title:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_

For each of the following please limit responses to one paragraph.

1. Please describe your relevant experience with language assistance in language minority communities.
  
2. If applicable, please state in which language(s) you are fluent and the level of fluency in each language (spoken, written).
  
3. Please describe if you have any experience with state and federal laws regarding voting or language access.
  
4. Please describe any experience in voter outreach, education, or engagement.
  
5. Explain your interest in being a LAAC member.